

# Every Kilowatt Counts!

## How can I help save energy?

Here are a few ways you can contribute to making Fort Detrick an environmentally friendly and energy efficient installation.

### *During and at the End of Your Work Day:*

1. If you notice an unoccupied conference room with lights on, turn them off.
2. If you are the last one in the rest room or break room, turn off the lights when you leave.
3. If you are leaving your desk for an extended period of time or for the evening, turn off desk lights and your computer monitor.
4. If you have a stand-alone printer, turn it off at the end of your work day. If you are not sure that your printer is a stand-alone, contact the DOIM at 301-619-2049 for assistance.
5. When you leave for vacation, the weekend or an RDO remember to power down your entire system. This includes your hard drive as well as your monitor. Give yourself a few extra minutes the morning you return when rebooting your system so the current updates can install.
6. If you choose to contribute further to the energy saving cause for Fort Detrick, power down your entire system nightly. Updates are done every evening Monday-Thursday. The next day when you start up your computer it may take just a few minutes longer than you are used to. Please be patient.
7. Always remember, EVERY KILOWATT COUNTS!

Fort Detrick EMO